



Sales Order Form - Remote / Key / Fob

property information

unit number & complex address

contact details

owner ☐ or

authorised agent ☐

name

agency name (if applicable)

email

phone

delivery method

pick-up ☐ or

post ☐

name (ID is required at time of collection)

shipping address

Important information to note before collection.

Please wait for confirmation that your order is ready for collection.
Hours available for collection are strictly Monday to Friday,
between 9:15am to 3:45pm.

Important information note if post is selected.

All Strata Management Services is not responsible for the device
once it has left our office.
Orders must be paid in full before order is shipped.

details of order

device description / location used	serial number (office use only)	qty	unit price
Registered post (proof of receipt, with a signature on delivery and online tracking)		\$25.00	☐
total cost			

payment options

payment on collection ☐ or

invoice (available only to agents
or if post is selected) ☐

declaration and signature

By signing this form you agree to terms and conditions noted on this form.

signature

date

collection/postage

collected by / posted by

date

staff name completing order

date